

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

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**CSBG Advisory Committee (CAC) Meeting
Sacramento – Community Services & Development Department
700 North 10th Street, Sacramento, CA 95814
November 7, 2007
Time: 10am – 2pm**

**Lunch – 12pm – 12:30pm
Steve Wittmann – Update on CSD Website**

Call In Number – 1-888-447-7153 – pin number 5653559#

Agenda

Approval of July 11, 2007 minutes – 5 minutes

Director's Report – 20 minutes

Southern California Wildfires
David Bradley Training
CSD Staffing – Good Byes and Welcome
Monitoring Schedule – Thank you CAA's
OCS postponing state monitoring

Santa Clara County Designation – Activity Update – 15 minutes

Disaster Initiative Update – 20 minutes

Funding –
Disaster Preparedness Committee
Long Term Goals

2008/2009 CSBG Contract Status Report – 15 minutes

Scheduling 2008 Meetings – 15 minutes

Prisoner Reentry – 15 minutes

Cal/Neva – 15 minutes

Second Chance – Reentry: A Conversation with the Players –

12:30pm – 2pm

Adjournment

Lloyd Throne called the meeting to order at 10am and roll was taken

Roll Call

Community Action Agency of San Mateo County, Inc.
Community Action Partnership of Riverside
Community Action Commission Of Santa Barbara County
Community Design Center
North Coast Opportunities
Rural Community Assistance Corporation
Nevada County Department of Housing and Community Services
Bay Area Poverty Resource Council
Central Valley Opportunity Center, Inc.
Yolo County Department of employment and Social Services
Placer County Health and Human Services Department
Glenn County Human Resource Agency
Center for employment Training
Central Coast Energy Services, Inc.
Community Services and Employment Training, Inc.
Merced County Community Action Agency
Community Action Partnership of Orange County
Community Action Board of Santa Cruz County, Inc.
Economic Opportunity Council of San Francisco, Inc.
Associated Community Action Program
Community Action Agency of Butte County, Inc.

Conference Call

Community Action Partnership of San Bernardino County
Campesinos Unidos, Inc.
Los Angeles County, Department of Public Social Services

Director's Report

Lloyd Throne announced that Val Martinez was the new Executive Director of Redwood Community Action Agency. Also, he reported that Susan Hertel was no longer the Executive Director at Community Action of Napa Valley. Casey Oreen would be the interim Executive Director for Napa. Lloyd asked for everyone's participation on the agenda items for the CAC/CSBG meetings. He wants the purpose of these meeting to be advisory. Please contact Carol Forrest with your agenda items and ideas for the future meetings. The Director of CSD, Lloyd announced Wendy Wohl's retirement and introduced the new employees at CSD. He said he is very proud of the new team members. Sally Ly is overseeing the Prisoner Re-entry Program. Tracy McBroom replaced John Martinez and will be handling the Disaster Preparedness issues for CSD. Margie Chan is the Deputy Director of Administration. She comes to CSD with over 20 years of experience with the State. Renee' Webster Hawkins was appointed by the Governor as CSD's new Chief Deputy Director. Lloyd said that he feels that our current team is the strongest and most knowledgeable over all past teams. He thanked everyone who attended the NCAF training at the Sheraton on the "War on Poverty". 188 people attended the training which set a world record for NCAF training. Out of those 188 people, 51 were CSD employees. David Bradley, the speaker, was very impressed and thanked the CSD and Cal/Neva staff for all of their hard work. Lloyd said that the surveys being returned evaluating the training were outstanding. Mr. Throne said

there would definitely be more NCAF training in the future. The Director then turned the discussion to the wildfires in Southern California. He thanked all of the counties for their speedy efforts to help the displaced victims of this disaster. CSD released over \$200K in discretionary funds for the disaster. Lloyd mentioned at this time CSD discretionary funds are depleted to \$100K. Washington, DC is stuck on a continuing resolution and Congress is deadlocked, so we may not see new funds released any time soon. CSD intends to approach OCS for additional funds to assist with emergency efforts. The next subject discussed was the monitoring schedule. To date, CSD has completed 23 visits and have 11 more to do. CSD has been doing joint monitoring visits to reduce the burden on the agencies. OCS has postponed their monitoring schedule of the states. California is still not on the schedule. Lloyd then discussed current event in California. He said the Governor is proposing a 10% cut in the General Fund. CSD could see a decrease in the public agencies that we partner with. He suggested that the agencies begin thinking about this impact should it happen. On the Federal level, he mentioned that the NCAF newsletter was important to read and a good resource for information. Lloyd shared that the United States is fighting the IRAQ war on a "credit card" and we are \$10 trillion dollars in debt. This financial situation is affecting human services that are available. Also with this being an election year, we could see more human services affected.

CSD Partnerships

Helga Lemke from CSD spoke on the CSD Partnerships with other State agencies. Helga pointed out that partnerships are much harder to form with State agencies than private interest groups because the State is so dense. CSD is currently forming a partnership with Dept. of Social Services; some of the local CAP's already have a relationship with DSS. The Director, John Wagner and Lloyd have a good working relationship already. Helga and Renee' Webster/Hawkins met with the DSS staff and by the end of the meeting each agency saw ways they could work together. Some of the problems discussed were unused Earned Income Tax Credits not being used and the food stamp programs are underutilized. Helga mentioned that the State could partner with Cal/Neva at their April poverty conference to get the word out to other State agencies and perhaps the other agencies could speak about partnerships at the conference. Carlos from CET expressed an interest in getting involved with CSD. Christine Johnson/Lyons suggested that a task force be formed that would report to Helga to help form these partnerships with State agencies and the network. Lois Carson from Riverside recommended that the workforce piece be moved to the top of the advisory committee list. Helga shared that she was working with EARN, a policy group that is working to change statewide policies surrounding asset development issues.

Santa Clara County Designation – Update

Pamela Harrison gave an update on the RFA process with Amador Tuolumne Community Action Agency (ATCAA). CSD released an RFA to solicit applications for an entity to develop a community needs assessment and community information profile of Santa Clara County. ATCAA applied and was awarded the contract. ATCAA contracted with consultants Rick Breeze-Martin, of Breeze-Martin Consulting and Jim Masters, of Center for Community Futures. Rick Breeze-Martin provided an update via conference call on the activities occurring. They have researched and produced an inventory of over 350 local service providers, and

advocacy organization that address poverty and low-income issues. The consultants are in the process of conducting needs assessments and holding listening sessions with organizations in Santa Clara. The final product will be the development of a needs assessment and community information profile of Santa Clara County that will be submitted to CSD. On September 5, 2007, CSD released an advance notification of a draft of the Request for Application (RFA). A workshop was held in Santa Clara County on October 15, 2007 to provide interested organizations information on the requirements of the CSBG Act, the components of the RFA, and the expectation of a CAA. CSD will be releasing the final RFA in December 2007. Pamela requested volunteers from the network to participate in the Bidders Workshop that will be held in January 2008. Lloyd Throne said that CSD is doing everything to ensure this is a "transparent process". Jeanne Labozetta, Realize Consulting Group is working as a liaison between Santa Clara County and CSD during this process. She will be visiting CAB of Santa Cruz, Fresno County EOC, and Sonoma Community Action Partnership to receive a more in-depth understanding of a CAA.

Disaster Initiative Update

Renee' turned this update over to Lois Carson as the Chair of the Disaster Committee. Lois provided an update on CSD's disaster committee (see handout). She mentioned that there is a vacancy on the committee and requested anyone interested should send their letters to Tracy McBroom at CSD. The letters should be received by December 31, 2007. Handouts were passed around with information about the cooling centers. Renee' Webster/Hawkins described excitement about the work plans that have been received. The work plans are varied and cover an array of services. The money will be going to important services. Tracy McBroom thanks everyone for their participation in the survey and informed the group that 5,100 people were helped by various services. Native American tribes were displaced and NCIDC and LANAI are working with the tribes. La Cooperativa and CHD are working with migrants and farm workers to assist in meeting their needs. Tracy said she was looking ahead and working on preparedness for future emergency issues. Renee' mentioned that CSD has been sharing the work that the network is doing at other state agencies and in forums around the State.

2008/2009 CSBG Contract Status Report

Leslie Taylor from CSD provided an update on the CSBG Contract. She said there will not be any substantial changes. The two year contract will be mailed in December. The language will be clarified regarding unexpended funds at the end of year one. This will not affect advances in 2009. There would slight changes to NPI reporting forms but nothing major.

Scheduling 2008 Meetings

Renee' offered the suggestion of having two separate meetings for CSBG and LIHEAP instead of having both of these meetings on the same day. Having separate meetings would allow each group more time to discuss issues and allow each group to bring outside resources to the meeting. The CSBG group agreed to separate meeting and to have them quarterly and in Sacramento. The meeting schedule for 2008 is - Feb. 13, 2008 – May 14, 2008 – August 13, 2008 and Nov 12, 2008. These meetings will be held at CSD in Sacramento and will take place from 10am – 2pm. The meeting dates will be posted on the CSD website.

Prisoner Reentry

Renee' said that CSD was awarded by Department of Justice \$450K to implement a Prisoner Reentry program. CSD will partner with ACAP, CHD and Second Chance.

We are proud to have awarded the funds from another Federal funding source.

Lloyd Throne acknowledged Amber Twitchell for her talent in writing the grant. He said we want to use these funds to get our foot in the door, expand our knowledge, and pursue additional funding for this program. He said this was part of CSD's attempt to try new things.

Cal/Neva Update

Fred Drew from Cal/Neva reported that they are attempting to do things in Cal/Neva that will benefit the members. He announced that the Annual Conference would be held in San Francisco on 4/16/ - 4/18. Tim Reese introduced Elissa Silva from Cal/Neva. An update on the cash campaign was shared as a handout. Tim encouraged members to sign-up for the cash campaign. Tim also reported that Cal/Neva was developing a relationship with the First Lady's office to address the EITC program. A report on the disaster preparedness training was discussed and Tim said the training went well with 53 attending. Mr. Reese mentioned the peer-to-peer project and said that Cal/Neva is looking for people to enroll as trainers. Tim also reported that CCEDA was offering training in the central valley (see handout). He also discussed the partnership with Citigroup and said they were working to develop a program focusing on asset development. Lloyd Throne mentioned the importance of the peer-to-peer training program and said there were funds available to support these efforts.

CSD Website Update

Steve Wittmann gave an update on the CSD website during lunch. He showed the user friendly features of the website and asked the agencies to go into the website and check for correct information on their particular websites. He said that future meetings and announcements would be posted to the website.

Second Chance – Reentry: A Conversation With The Players

Jack Micklos, Chair of the San Diego Round Table for Reentry opened the discussions on the Second Chance program. He introduced Michael Rice from San Diego. Michael is a former offender and a success story of the Second Chance program, and is now a trainer for the program in San Diego. Michael introduced Regina Nottle-Ware, another success story from Second Chance. Regina now has a graduate seat on the Board of Directors for Second Chance. The next speaker was Sean Cole, Supervising Probation Officer for San Diego. Sean explained how the reentry program worked. The offenders enter the program two weeks before their release and they know what is expected of them once they are back in society. The last speaker of the day was David B. De Luz, Chief Community Liaison for the Department of Corrections. David said the Department of Corrections is trying a new approach to the reentry program and will be working with community, state, and local agencies. He talked about AB900 – Public Safety Rehabilitation Offenders Act.

He said CDC is working with offenders behind the walls before release and the offenders will receive help after their release. David said CDC was working on

improving reception centers for the offenders and is trying to return them to their home towns so they can reconnect with families and support groups. CDC is absorbing the cost for this program. CSD received a grant for the reentry program and will be working with the Department of Corrections on this project. Future meetings will be held to form a plan of action.

Adjournment

Meeting was adjourned at 2pm. The next CSBG/CAC meeting will be held in Sacramento at CSD on Feb. 13, 2008 from 10am – 2pm. This information is posted on the CSD website.